

MINISTRY OF PUBLIC SERVICE INFORMATION AND BROADCASTING

Division of Public Sector Modernization



Points of Contact Meeting ICT & Telecommunication Inventory

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ICT & Telecommunication Inventory

□ **Background :**

- Finance, Public Service and Computer Center Ltd
- ICT Technician from National Initiative to create employment(NICE)
- February 24 – 6 Weeks

Inventory is necessary to:

1. Determine the Status of Licenses with respect to Microsoft software installed on computers across the Public Service.
2. Inform decisions with respect to the optimal mix of proprietary software viz-a-viz open source software to meet the GOSL requirements going forward.

Inventory is necessary to Cont'd :

3. Ascertain the status of antivirus software across the public service.
4. Verify the number and details of hardware and peripheral devices deployed across the public service.
5. Facilitate the labeling of all computers and peripheral devices.

Inventory is necessary to Cont'd :

6. Document the location and requirements of agencies with small, "satellite" PBX and direct telephone lines in light of the imminent implementation of the Unified Communication System (UCS).
7. Test Various Points at random across the GOSL network to ascertain readiness for the one (1) gigabit connection required for the successful implementation of the UCS.

Activities to be undertaken:

- ❑ Install Belarc software on each user PC.
- ❑ Run software and store output soft-copy report of software, hardware, and Operating System (OS) components, as well as security configurations, on the computer.
- ❑ Check status of anti-virus software on PC and update if necessary.
- ❑ Assign asset number, print and affix for each PC
- ❑ Enter inventory information in a database.

Thank You