**APPENDIX 6.4**

**PROCUREMENT PLAN**

## I. General

1. **Project Information:**

**Country**: Saint Lucia

**Borrower**: Government of Saint Lucia (GOSL)

**Project Name**: MSME Loan-Grant Facility

**Project Implementing Agency**: Ministry of Commerce, Manufacturing, Business Development, Cooperatives and Consumer Affairs (MOC) through the Small Business Development Centre (SBDC)

1. **Bank’s Approval Date of the Procurement Plan:** January 30, 2024

1. **Period Covered by this Procurement Plan:** January 30, 2024 to September 30, 2024

**II. Goods and Works and Non-Consulting Services – Not Applicable**

## III. Consulting Services

1. **Prior Review Threshold:** Procurement decision subject to prior review by the Bank as stated in the Procurement Procedures:

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Selection Method**  | **Prior Review Threshold** **(USD)**  | **Comments**  |
| 1.  | Selection based on the Consultants' Qualifications | All subject to prior review  |   |

1. **Short list comprising entirely of national consultants**: N/A

### Reference to (if any) Project Operational/Procurement Manual: Procurement Policy for Projects

Financed by CDB (November 2019) and Procurement Procedures for Projects Financed by CDB (January 2021).

### 3. Any Other Special Procurement Arrangements: N/A

4. **Procurement Packages with Selection Methods and Time Schedule**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ref No.**  | **Assignment (Description)**  | **Selection** **Method**  | **Review by** **Bank** **(Prior/Post)**  | **Expected** **Proposal** **Submission Date**  | **Comments**  |
| 2.1  | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Advanced Business Planning.  | CQS | Prior  | March 2024 | Areas of support include Improved Business Planning, Bookkeeping and Financial Management and Business Continuity Planning for this assignment  |
| 2.2 | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Marketing and Digitalization  | CQS | Prior | March 2024 | Areas of support include General Marketing, Creating Digital Presence and E-Commerce for this assignment  |
| 2.3 | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Operational Enhancement  | CQS | Prior | March 2024 | Areas of support include Standards Implementation, Export Planning and Environmental Sustainability for this assignment  |

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| **IV.**  | **Procurement Training and Project Launch**   |  |

In this section the agreed Procurement Capacity Building Activities are listed with time schedule.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.**   | **Expected Outcome/ Activity Description**  | **Estimated Cost**  | **Estimated Duration**  | **Start Date**  | **Comments**  |
| 1  | Procurement Training  | -  | 10 hours  | February 5 2024 | Training to be done atProject LaunchWorkshop  |
| 2 | Procurement Training  | - | 20 hours | March 01 2024 |  E-Procurement training ( 3 syllables)  |

## V. Summary of proposed Procurement Arrangement

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| --- | --- | --- | --- |
| **Project Components/contracts**  | **CDB**  | **GOSL**  | **Total Cost ('000)**  |
|  | **('000)**  | **('000)**  |  |
|  | **CQS** | **Counterpart**  |  |
| Consultancy - Capacity building  | 308  | 0  | **308**  |
| Consultations/Workshop Logistics  | 0  | 142  | **142**  |
| **Summary Costs**  | **308**  | **142**  | **450**  |