**APPENDIX 6.4**

**PROCUREMENT PLAN**

## I. General

1. **Project Information:**

**Country**: Saint Lucia

**Borrower**: Government of Saint Lucia (GOSL)

**Project Name**: MSME Loan-Grant Facility

**Project Implementing Agency**: Ministry of Commerce, Manufacturing, Business Development, Cooperatives and Consumer Affairs (MOC) through the Small Business Development Centre (SBDC)

1. **Bank’s Approval Date of the Procurement Plan:** January 30, 2024

1. **Period Covered by this Procurement Plan:** January 30, 2024 to September 30, 2024

**II. Goods and Works and Non-Consulting Services – Not Applicable**

## III. Consulting Services

1. **Prior Review Threshold:** Procurement decision subject to prior review by the Bank as stated in the Procurement Procedures:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Selection Method** | **Prior Review Threshold** **(USD)** | **Comments** |
| 1. | Selection based on the Consultants' Qualifications | All subject to prior review |  |

1. **Short list comprising entirely of national consultants**: N/A

### Reference to (if any) Project Operational/Procurement Manual: Procurement Policy for Projects

Financed by CDB (November 2019) and Procurement Procedures for Projects Financed by CDB (January 2021).

### 3. Any Other Special Procurement Arrangements: N/A

4. **Procurement Packages with Selection Methods and Time Schedule**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ref No.** | **Assignment (Description)** | **Selection**  **Method** | **Review by**  **Bank**  **(Prior/Post)** | **Expected**  **Proposal**  **Submission Date** | **Comments** |
| 2.1 | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Advanced Business Planning. | CQS | Prior | March  2024 | Areas of support include Improved Business Planning, Bookkeeping and Financial Management and Business Continuity Planning for this assignment |
| 2.2 | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Marketing and Digitalization | CQS | Prior | March  2024 | Areas of support include General Marketing, Creating Digital Presence and E-Commerce for this assignment |
| 2.3 | Consultancy Services to deliver training, technical assistance and mentoring to MSMEs in Operational Enhancement | CQS | Prior | March  2024 | Areas of support include Standards Implementation, Export Planning and Environmental Sustainability  for this assignment |

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| **IV.** | **Procurement Training and Project Launch** |  |

In this section the agreed Procurement Capacity Building Activities are listed with time schedule.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Expected Outcome/ Activity Description** | **Estimated Cost** | **Estimated Duration** | **Start Date** | **Comments** |
| 1 | Procurement Training | - | 10 hours | February 5 2024 | Training to be done at  Project Launch  Workshop |
| 2 | Procurement Training | - | 20 hours | March 01 2024 | E-Procurement training ( 3 syllables) |

## V. Summary of proposed Procurement Arrangement

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| --- | --- | --- | --- |
| **Project Components/contracts** | **CDB** | **GOSL** | **Total Cost ('000)** |
|  | **('000)** | **('000)** |  |
|  | **CQS** | **Counterpart** |  |
| Consultancy - Capacity building | 308 | 0 | **308** |
| Consultations/Workshop Logistics | 0 | 142 | **142** |
| **Summary Costs** | **308** | **142** | **450** |