



GOVERNMENT OF SAINT LUCIA

Ministry of Health, Wellness, Human Services and Gender Relations

FROM : Permanent Secretary

TO : All Heads of Department

DATE : 25th April, 2014

SUBJECT : SCHOLARSHIPS 10th EDF NATIONAL INDICATIVE PROGRAMME (NIP)

The Ministry of Health, Wellness, Human Services and Gender Relations, by Cabinet Conclusion No. 196 dated April 7th, 2014 has been given approval for the selection criteria for the award of scholarships under the European Union funded "Project Support to the Saint Lucia Health Sector" 10th EDF National Indicative Programme.

The Ministry wishes to inform that applications are now being accepted for the **10th EDF National Indicative Programme [NIP] Scholarship Awards** for the academic year **2014/2015**.

The deadline date for receipt of applications is **23rd May, 2014**. Requests received ***after*** this date will not be considered.

Kindly remind staff that all requests for 10th EDF scholarships must be submitted to the Permanent Secretary, **through** the Head of Department on the attached application form. Please ensure that all applications are complete and submitted with required supporting documents. To ensure that all applications are received in a timely manner with all required documents before submitting to the Training Committee for consideration, all applications should be submitted in a sealed envelope marked confidential addressed to:

Attention : Project Coordinator, 10th EDF

Permanent Secretary

Ministry of Health, Human Services and Gender Relations

2nd Floor, Sir Stanislaus James Building

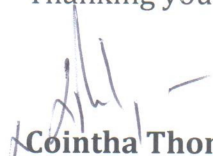
Please note that:

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1. Submission of partially completed forms or non-compliance regarding the procedure for application will jeopardize the candidate's chances to receive fair consideration for scholarships by the Training Committee.
2. Applicants **must** attach documentary proof that they have applied to an educational accredited institution. This could either be a copy of the application submitted to the Institution or letter of acceptance from the Institution.
3. The attached "Statement of Conduct and Work Ethics Form" **must** be submitted along with the Scholarship Application form. The Statement of Conduct and Work Ethics form should be completed by the applicant's immediate Supervisor or Head of Department.
4. The applicant's three (3) most recent performance appraisal scores **must** also be indicated on the Statement of Conduct and Work Ethics Form. Non-submission of all or some of these scores will jeopardize the applicant's chances of receiving fair consideration for Study Leave with Pay.

You are also asked to draw to the attention of your staff the attached ***Selection Criteria Guide for the award of scholarship under the 10th EDF NIP.***

Thanking you for your usual co-operation.


Cointha Thomas
(Ag)Permanent Secretary

Attachments:

1. Scholarship Application Form
2. Study Leave with Pay Application Form
3. Statement of Conduct and Work Ethics Form
4. Selection Criteria Guide