GOVERNMENT OF SAINT LUCIA
DEPARTMENT OF FINANCE

TENDER FOR GOVERNMENT VEHICLE

To: Director of Finance
Department of Finance
2nd Floor, Finance Administrative Centre
Pointe Seraphine

Dear Sir/Madam,

Re: **Ministry/Department** _____

Vehicle Description _____

Vehicle Registration. No._____

Location of Vehicle .____

Acknowledgement:

I have read and understood the General Conditions applying to the Government offer. My offer has been submitted on the basis of these conditions.

I wish to tender the sum of _____dollars and

_____ Cents ($_____), (inclusive of 12.5% Vat) for the above vehicle.

If successful, I undertake to pay the sum tendered and to remove the vehicle from its holding area within seven (7) days from the date of notification of the successful tender.

Signed: _____
(Signature required if not signed, tender will be invalid)

Full Name: _____

Address: _____

_____

Phone: _____Mobile_____

Email: _____

Note: This tender is to be lodged at the Department of Finance, 2nd Floor, Finance Administrative Centre, Pointe Seraphine on or before the date specified in the notice. **Please print Vehicle Registration Number on the Sealed Enveloped.**

GENERAL CONDITIONS

TENDER for SALE of Government Vehicles

1. Offers must be submitted in a sealed envelope address to: Director of Finance, Department of Finance, 2nd Floor, Finance Administrative Centre, Pointe Seraphine

For example:

> Tender for SLG 000
> Director of Finance
> Department of Finance,
> 2nd Floor, Finance Administrative Centre, Pointe Seraphine

2. Offers will only be accepted if provided on the specified form. Verbal offers will not be considered.

3. Amount tendered must be quoted in both words and figures; where there is a discrepancy the amount quoted in words alone will be taken into account and accepted on record.

4. Tenders close on the time and date specified in the tender advertisement.

5. It is the responsibility of the offerer to ensure that the offer is received by the Department of Finance on or before the due date and time.

6. Late offers will not be accepted.

7. Only the most economically advantageous tender will be accepted.

8. The ministry reserves the right to withdraw any vehicle from the sale at any time during the process.

9. The Government does not guarantee the vehicle condition in any way. The onus is on the offerer to have the vehicle examined.

10. It is the responsibility of the offerer to inspect the vehicle at the time and date specified in the advertisement. No alternative inspection times will be available.

11. Lobbying or canvassing the staff of ministries during the tendering period will compromise the process and will be cause for disqualification.

Special Note:

By submitting this tender, the tenderer warrants and represents that he/she has made enquiries and investigations and has obtained professional advice and all other relevant information so as to inform himself or herself of all risks and contingencies which may affect the price tendered.