



## CRITERIA FOR SELECTION TO EXAMINING COMMITTEES

The Examining Committee comprises a Chief Examiner and one or more Assistant Chief Examiners for each syllabus. Their role is to serve as content specialist who set question papers, prepare mark schemes, supervise the marking of scripts and reporting of grades. This is a highly confidential position.

Persons wishing to be nominated for appointment to an Examining Committee should satisfy the following criteria:

1. Possess a post graduate or equivalent professional qualification with a focus in the relevant subject area.
2. Be a national of a Caribbean country, but maybe working in the diaspora.
3. Must not be preparing candidates (either privately or in an institution) for examination in the particular subject area.
4. Previous teaching/lecturing experience would be an asset.
5. Should be available for at least 4 days for a paper setting meeting each year.
6. Be able to participate in the annual Standardizing, Marking and grading activities which are held during June to August and/or January.
7. Possess strong organizational, interpersonal, communication and report writing skills.