

GOVERNMENT OF SAINT LUCIA
HUMAN RESOURCE PERSONAL DATA CAPTURE FORM

Staff No.....

Hire Date.....

NIC #.....

First Name..... Middle Name.....

Last Name..... Maiden Name.....

Date of Birth.....(mm/dd/yy) Country of Birth.....

Sex..... Marital Status.....

Home Address.....

District..... Tel#.....

Post..... Ministry.....

Department..... Section.....

Date Appointed to current post.....Appointment End Date.....

Employment Type.....(Temporary / Permanent)

Basic Salary / Hourly Rate.....

Bank Name.....

Bank Address.....

Account Number.....

Tax Account Number..... (obtained from Inland Revenue Dept.)

Education: (last two [2] qualifications obtained)

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Next of Kin/Emergency Contact.....

Address..... Tel#.....