



**EASTERN CARIBBEAN COLLECTIVE ORGANISATION FOR  
MUSIC RIGHTS (ECCO) INC.**

Julian Charles Road, Sans Soucis, PO Box CP 5380 Castries LCO4 301, Saint. Lucia  
Tel: 451 6436 / 452 6102 ~ Fax: 451 6437 ~ email: [ecco@eccorights.org](mailto:ecco@eccorights.org)

**Application for a Concert & Event Permit**

Date: \_\_\_\_\_ Promoter: \_\_\_\_\_

Promotion: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_ Telephone # \_\_\_\_\_ Fax #: \_\_\_\_\_

VAT Reg #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Venue: \_\_\_\_\_ Date of Function: \_\_\_\_\_

Title of Function: \_\_\_\_\_

Capacity of Area (Dancing/Seating): \_\_\_\_\_ Admission Tickets printed: \_\_\_\_\_

**DOCUMENTARY EVIDENCE MUST BE SUBMITTED IN SUPPORT OF:**

- 1) Admission Price(s): \_\_\_\_\_
- 2) \*Expenditure (if there are no gate receipts): \_\_\_\_\_

*All Concerts/ Live Events must be assessed by ECCO.*

Performers:

\_\_\_\_\_

\_\_\_\_\_ Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Signature: \_\_\_\_\_

**Royalty Rate:**

For occasional functions, at which music is used in any manner other than background, the following royalty rates shall be applied.

**When music is used exclusively as the main event: -**

5% of Estimated admission receipts or total expenditure or if not ascertainable see 'Free Concerts & Events Tariff'.

**Where music is important but not the sole entertainment the charge will be:**

3% of Estimated admission receipts or total expenditure or if not ascertainable.

**All rates per single event are subject to a minimum charge of One Hundred Sixty-eight Dollars and Seventy-five cents (\$168.75) for Open Air events or Four Hundred and Fifty Dollars (\$450.00) for concerts (Live performances). VAT Inclusive (please note discounts are not applicable to minimum rates)**

Expenditure – Total cost of putting on the event



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**TERMS & CONDITIONS**

1. Not less than 10 days prior to the date of the entertainment, the promoter thereof, or other person authorised by ECCO to give the performance, shall –
  - (a) Furnish ECCO with a statement giving the maximum number of persons that can be accommodated at the entertainment and the number of admission tickets printed and the admission price(s) to the entertainment.
  - (b) Pay 50% of the estimated royalties calculated based on the details required, under the sub paragraph above.
  - (c) Enter into a signed undertaking with ECCO that before the conclusion of the entertainment the applicant shall pay the balance due based on actual gross box office receipts.
2. All tickets (and or stubs) must be deposited in the official ECCO box, which will be provided by the Society, positioned at the designated entrance of the venue and will be verified by Promoter & ECCO representative at the end of the event.

**PAYMENTS**

3. 50% of the Estimated Royalty due to ECCO (calculated in manner expressed in clause 1(b) of application for Concert & Event Permit).

Total amount received.....  
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**Please note:**

A 10% discount of the tariff applies to single event permits obtained 10 days before the event. The discount does not apply to any minimum royalties.

Permits granted after the event has taken place will cost twice the royalty that would normally be due to ECCO under this tariff.